



Notice concerning the processing of Personal Data (Art. 13 of the GDPR) SUPPLIERS AND CONSULTANTS

Pursuant to Articles 13 and 14 of Regulation (EU) 2016/679 (hereinafter Regulation or GDPR), the company ARS TECH S.r.l., hereinafter "Controller," "Employer," "We," "Our," as the data controller, provides you, as a Client, with information regarding the processing of your personal data.

1. Identity and contact details of the Data Controller

The Data Controller is the company A.R.S. TECH S.R.L., located in Controguerra (TE), 6010 Via Vallecupa 25, tel. 0861/1828018, VAT number 02088620683, email privacy@ars-tech.com PEC ars-tech@legalmail.it.

2. Nature of the processed data

The data subject to processing concerns your internal contacts responsible for managing the business relationship with us (contract conclusion and execution) through paper and electronic correspondence, site visits, participation in events and fairs, information requests, etc. We also process the personal data of a common nature (residence, domicile, date and place of birth, identity document, tax code, etc.) of your representatives, managers, and partners involved in managing the relationship between the parties in the execution of commercial and business relationships. The processed personal data are of a common nature such as name, surname, address, landline and mobile phone number, email address, data concerning duties, roles, positions, work experiences of your delegates (employees and collaborators involved in the business relationship), bank details, and commercial information of the Supplier. The processing of special categories of personal data is excluded.

3. Purposes of processing and legal bases

Personal data are processed for the following purposes:

- A. Contract execution and/or pre-contractual measures;
- B. Administrative-accounting obligations required by law concerning the contractual relationship between the parties;
- C. Handling complaints and any legal disputes arising from contract execution (right of defense);

The legal basis for processing under letter A is the contract between the parties pursuant to Article 6(1)(b) of the Regulation. The legal basis for processing under letter B is the legal obligation pursuant to Article 6(1)(c) of the Regulation. The legal basis for the processing under letter C is our legitimate interest pursuant to Article 6(1)(f) of the Regulation.

4. Mandatory or optional nature of data provision and consequences of any refusal to provide

The provision of personal data for the purposes outlined in the preceding section 3 ("Purposes of Processing and Legal Bases") is necessary to execute pre-contractual/contractual measures between us and your company (or the Supplier of Ars Tech S.r.l.) and to enable mutual compliance with the resulting obligations, as well as to allow us to comply with legal obligations and/or pursue our legitimate interest in carrying out business activities. Therefore, your possible refusal to provide such data will make it impossible to conclude pre-contractual/contractual measures between us and your company.

5. Recipients or categories of recipients of the data

Personal data are accessible, within the departments involved in activities related to Suppliers (Administration & Finance, Technical & Commercial Management, IT, Infrastructure Management, Production, Purchasing, etc.), to our managers, employees, and specifically designated collaborators for the performance of specific tasks and/or functions as authorized/appointed, to external collaborators, and to our external service providers, designated data processors, to whom specific written instructions have been given, to the extent strictly necessary to achieve the purposes outlined in section 3 ("Purposes of Processing and Legal Bases"). Processed data may, for example, be disclosed to third parties for purposes such as:

- banks/financial institutions for managing collections and payments;
- business consultants and freelancers collaborating with us (e.g., accountants, subjects appointed for auditing the balance sheet, and administrative, tax, and contractual consultants);
- insurance companies;

The list of external data processors designated by us is available upon request by the data subject.

6. Data retention period

The processed personal data are retained for the time strictly necessary to achieve the purposes outlined in section 3 ("Purposes of Processing and Legal Bases"). In detail, the retention period of personal data processed for the purposes under section 3 letters A-B) is ten years from the end of the contract. The retention period of personal data processed for the purposes under section 3 letter C corresponds to the limitation period for possible judicial disputes related to the commercial relationship and/or the services subject to the contract.

7. Transfer of personal data to a Third Country

The processed personal data are stored at our headquarters and its servers (both located in Italy). The data will not be transferred outside the European Economic Area.

8. Processing methods

The personal data collected for the above-mentioned purposes will be processed by specifically authorized personnel using automated or non-automated methods. The processing of personal data does not involve the existence of automated decision-making processes, including profiling. We adopt all appropriate security measures to prevent unauthorized access, disclosure, modification, or destruction of your personal data.

9. Rights of the data subjects

The data subject, where applicable, has the right to exercise the following rights:

- receive confirmation of the existence of personal data and request access (Article 15 Regulation)
- rectify, modify, and/or correct personal data (Article 16 Regulation)
- request deletion, transformation into anonymous form, or blocking of data processed unlawfully (Article 17 Regulation)
- limitation of processing (Article 18 Regulation)
- receive notification in case of rectification, deletion, or limitation (Article 19 Regulation)
- receive a copy of the data and request transmission to another data controller (Article 20 Regulation)

To exercise one or more of the rights listed above, you can send us a specific request by post or email, following the methods indicated on the website of the Privacy Guarantor in the section "How to protect your rights" (www.garanteprivacy.it).

10. Right to object

According to Article 21 of the Regulation, you have the right to object at any time, for reasons related to your particular situation, to the processing of personal data based on Article 6(1)(f), including profiling.

11. Right to lodge a complaint

Data subjects who believe that the processing of their personal data is carried out in violation of the Regulation and the Code have the right to lodge a complaint with the Guarantor (Article 77 Regulation), or alternatively, to take appropriate legal action (Article 79 Regulation).

The Data Controller
ARS TECH S.r.l.

Last updated: May 2018

Any updates to this information document are available at the following link www.ars-tech.com